



August 14, 2005

PLEASE
POST

**BALTIMORE CITY PUBLIC SCHOOL SYSTEM
DEPARTMENT OF HUMAN RESOURCES
OFFICE OF RECRUITMENT**

The Chief Executive Officer, Baltimore City Public School System, is seeking individuals meeting the minimum qualifications for the following position:

**Driver I - School Bus
(\$11.93-\$12.94 hourly)**

Under the leadership of the Supervisor of School Bus Drivers, the School Bus Driver I, drives and maintains school buses and other transportation vehicles in the transporting of students and delivery of varied materials. Drives conventional and liftgate type school buses to transport students to and from school and educational field trips. Ensures that disabled and pre-school children are wearing appropriate seat and safety belts. Conducts daily inspections, performs preventive maintenance activities and cleans assigned vehicles. Maintains daily automotive vehicle reports to show destination and time of arrival and departure for each student. Reports all accidents and vehicular defects. Recommends changes to preplanned routes. Modifies or selects alternate routes to destinations that are required by detours or unusual traffic conditions. Drives vehicles to and from repair shops.

The qualified applicants must have the following minimum qualifications:

- High school graduate or high school equivalent certificate.
- Maryland Class A or B Commercial driver's license, or an equivalent out-of-state driver's license, ***with passenger and school bus endorsements and no moving violations***
- Must be at least 21 years old
- One year of driving experience
- Must pass BCPSS road and safety tests
- Skilled in the safe operation of automobiles, trucks, tractors and other related vehicles.
- Ability to perform preventive maintenance checks. Ability to perform laborer tasks.
- Knowledge of Maryland vehicle operation codes, standards and laws
- Knowledge of procedures to be followed in the event of accidents or emergencies
- Ability to operate school buses with manual and automatic transmissions
- Ability to interact effectively with others
- Ability to maintain records and complete routine report forms

P.A.#87-05

Qualified applicants for the above position must submit:

- Application
- Copy of current driving record
- Copy of Drivers license
- Documentation/certification necessary (copies accepted) to substantiate minimum qualifications

***Applications are available from the Baltimore City Public School System, Human Resources Office, 200 East North Avenue, Room 110, Baltimore, Maryland 21202**

Qualified applicants for the above position must submit their complete package of information to: Ms. Mundell, Department of Human Resources, Baltimore City Public School System, 200 East North Avenue, Room 110, Baltimore, MD 21202 **screening of applications will begin ASAP, we will be accepting applications until positions are filled.** *Only candidates receiving further consideration will be contacted.* E.O.E.